Jordan School District
Human Resources

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VOLUNTEER INFORMATION FORM

**** MUST BE SIGNED BY PRINCIPAL BEFORE FINGERPRINTING ****

Name _____ (First) _____ (MI) _____ (Last) **Date** _____

Address _____ (Street) _____ (City) _____ (Zip)

Telephone ( ) - _____ (Home) ( ) - _____ (Cell) ( ) - _____ (Work)

School Location You Will Be a Volunteer _____

Do you have children or relatives who attend the school where you will be volunteering? Yes ☐ No ☐
If yes, will you be volunteering only in the classroom of your child/relative? Yes ☐ No ☐

CHECK THE VOLUNTEER POSITION(S) YOU WILL BE ASSISTING IN:

☐ Classroom – Name of Teacher(s) assisting _____
☐ Office ☐ Playground ☐ Media Center ☐ Assistant Coach
☐ Computer Center ☐ Other (*Please specify*) _____

Please mark the correct answer to the questions below:

Have you ever…

a. been convicted of a violation of law other than a minor traffic violation?..... Yes ☐ No ☐
b. pleaded guilty and had your guilty plea held in abeyance in a criminal proceeding?..... Yes ☐ No ☐
c. been placed on probation in conjunction with a criminal charge or conviction?..... Yes ☐ No ☐

If you have answered yes to any of the above, provide a statement explaining the circumstances to Human Resources.

Are any criminal charges or proceedings pending against you?..... Yes ☐ No ☐

If you have answered yes to any of the above, provide a statement explaining the circumstances to Human Resources.

AGREEMENT

I certify that the answers given are true and correct to the best of my knowledge. I authorize Jordan School District to make such investigations and inquiries of my personal employment, and other related matters, as may be necessary in arriving at a decision. In accordance with Utah State law, Jordan School District may conduct a criminal background check and I hereby waive my rights to further written notice of such.

I understand that false or misleading information I provide on this document or in interview(s) may result in denial of volunteer opportunities. I understand, also, that I am required to abide by all rules and regulations of the Jordan School District.

_____ _____
Signature of Volunteer **Date**

THIS VOLUNTEER APPLICATION MUST BE RENEWED ANNUALLY

Under my direction, the above listed volunteer will have "unsupervised" access to students within my school. I am requesting this volunteer complete a background check with Human Resources. This volunteer will not be given unsupervised access to students until I verify completion from Human Resources.

_____ _____
Signature of Principal **Date**